THE CHINESE UNIVERSITY OF HONG KONG International Summer School

Transcript Request

a.	This form is only applicable for non-CUHK students who have attended the CUHK International Summer School (ISS).		
b.	Completed Transcript Request Form and Payment Authorization Form should be returned together to the ISS by fax at (852) 2603-7262 or by email at iss@cuhk.edu.hk.		
c.	For enquiries, please contact the ISS at iss@cuhk.edu.hk or (852) 3943-1826.		
Nar	me:		
Name:		(in BLOCK LETTERS)	
CUHK Student ID No.:		Enrollment Year:	
Cor	rrespondence Address:		
E-II	nail Address:	Tel No.:	
Tra	inscript Request:		
inst		udent or any private individual. They will be sent directly to an ripts issued to a student or any private individual will be an	
□*	No. of official transcript(s) requested:	(Not to be sent to a student or any private individual)	
	No. of transcript(s) requested:	(Unofficial copy marked "Student Copy")	
	llection Method:		
□*	I prefer to pick up my transcript(s) (Hong Kong nu	from the International Summer School. Please call me at mber) when they are ready.	
	Please send the transcript(s) direct to the f (Please ensure you put the FULL address including co	ollowing address(es): ountry of destination, postal code and telephone number, if applicable.)	
	livery Method:		
The		ponsibility for any loss or damage of the transcript(s) during postal delivery. upon receipt of the appropriate fee. Postal delivery by air takes another 5-14 days,	
□*	Normal local/airmail (postage included in th	ne application fee)	

- □ SpeedPost (additional charges required)
- □ Registered mail (HK\$15.5)

Signature:

_____ Date: _____

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I hereby authorize the INTERNATINAL SUMMER SCHOOL of THE CHINESE UNIVERSITY OF HONG KONG to charge the following stated transaction amount to my credit card account. Details are as follows:

Credit Card (<i>Please tick</i>):			
Card number:			
Name printed on credit card (BLOCK LETTERS):			
Card Expiry Date: (Month/Year) Transaction particulars Name of student: and amount : CUHK student ID no.: copy/copies of transcript (HK\$40 each) Registered Mail/Speed Post # (optional): HK\$ TOTAL: HK\$ # Please delete as appropriate. Registered Mail costs HK\$15.5. For SpeedPost, please check the rate at			
http://app1.hongkongpost.com/CGI/speedpost/eng/rate/step1.jsp.			
Signature of credit card holder :			
Date :			

Please return this form to the International Summer School of The Chinese University of Hong Kong by email at iss@cuhk.edu.hk.