THE CHINESE UNIVERSITY OF HONG KONG

Briefing Note

Summary of matters considered at the Second Meeting (2022-23) of the Senate Committee on Teaching and Learning held on 29 May 2023

Task Force on Upholding Academic Honesty

1.   The Committee noted the update on the work done by the Task Force on Upholding Academic Honesty.   The Committee also noted that to cope with the emergence of generative artificial intelligence (AI) in late 2022 and its potential threats to upholding academic honesty in students' academic work, an Ad Hoc Panel was formed under the Task Force to prepare a set of Guidelines on the Use of Artificial Intelligence Tools in Teaching, Learning and Assessments (Guidelines), and that comments and views on the Guidelines had been sought from the Faculty Associate Deans (Education) and the Director of University General Education.   Since the set of Guidelines was formulated to explicitly articulate the existing guidelines and policies conducive to the adoption of AI within the University, it had been prepared for implementation with immediate effect.

Task Force on eLearning for SEN Students and Draft Guidelines for Inclusive Virtual Teaching and Learning Environment

2.   The Committee noted the update on the work done by the Task Force on eLearning for SEN students and considered the draft Guidelines for Inclusive Virtual Teaching and Learning Environment, which would be revised for further consideration by the Committee after incorporating teachers' views and comments, and upon the approval of the Committee, the Guidelines would be implemented with effect from 2023-24.

Guidelines on the Use of Artificial Intelligence Tools in Teaching, Learning and Assessments

3.   The Committee noted that the set of Guidelines on the Use of Artificial Intelligence Tools in Teaching, Learning and Assessments (Guidelines) was noted by the Senate at its Third Meeting (2022-23), and that to facilitate students to understand the Guidelines, A Guideline for Students had been prepared by extracting some key points from the Guidelines.   To complement the implementation of the Guidelines, the Academic Honesty Declaration Statement (respectively for individual assignment and group work) had been modified accordingly specifying that students' submission may be investigated by AI content detection software to determine originality.   In addition, the Course Outline Template would also be updated.

4.   The Committee also noted that the Guidelines would be reviewed and updated as needed to reflect changes in technology, best practices, and other relevant developments, and that both the Guidelines and the Guide for Students would be included in the Quality Manual as appendices.

Analysis of Distribution of Grade Point Average for Honours Classification

5.   The Committee noted the preliminary analysis of distribution of grade point average for honours classification subsequent to the implementation of Outcomes-based Approach.

Revised Mapping of CUHK's Graduate Attributes in the Strategic Plan 2021-2025 and Level Descriptors at (i) QF Level 5 (Undergraduate degree) and (ii) QF Level 6 and Level 7

6.   The Committee noted the revised Mapping of CUHK's Graduate Attributes in the Strategic Plan 2021-2025 and Level Descriptors at (i) Qualifications Framework (QF) Level 5 (Undergraduate degree) and (ii) QF Level 6 and Level 7 for inclusion into the Policy on External Referencing to Hong Kong Qualifications Framework.

Third Audit Cycle of Quality Assurance Council

7.   The Committee noted the membership of the CUHK Audit Panel and the dates of the audit visit meetings of the Third Cycle of Quality Assurance Council (QAC) Audit Visit.

Draft Self-Evaluation Report and the List of Supplementary Materials for the QAC Third Audit Cycle

8.   The Committee endorsed the draft Self-Evaluation Report and the list of Supplementary Materials for the QAC third audit cycle, which would be submitted together with a set of Core Information, as stipulated in the QAC Audit Manual, to the Senate for approval before submission to the QAC Secretariat on 12 June 2023.

Progress in Implementation of the CUHK Strategic Plan (Education) 2021-2025

9.   The Committee noted the progress in implementation of the CUHK Strategic Plan (Education) 2021-2025.

Strategic Plan 2022-2025 of the Centre for Learning Enhancement And Research

10.   The Committee noted the Strategic Plan 2022-2025 of the Centre for Learning Enhancement And Research.

Teaching Development and Language Enhancement Grant 2022-25

11.   The Committee noted the updates of the Teaching Development and Language Enhancement Grant 2022-25.

Meta-analysis Report of the Second Cycle (2015-16 to 2018-19) Programme Reviews of Taught Postgraduate Programmes

12.   The Committee noted the meta-analysis report of the second cycle (2015-16 to 2018-19) Programme Reviews of taught postgraduate programmes.

Summary Reports of Student Surveys

13.   The Committee noted the Summary Reports of the following surveys:

(a)   Parts II and III of the Student Experience Questionnaire 2022;
(b)   Entry Class Questionnaire 2022;
(c)   First Year Experience Questionnaire 2022; and
(d)   Undergraduate Exit Survey 2022.

Thesis Supervisors for Senior-Year Intake Students

14.   The Committee heard from the student member concerns from senior-year intake students about their difficulty in finding thesis supervisors in the first year of study in certain Departments/Programmes.   The Committee noted that Faculty Associate Deans (Education) would help disseminate the information to teachers of their Faculties in relation to the issue, and that focus groups would be organized and surveys would be conducted to collect feedback from senior-year students, and if deemed necessary, help from the student member would be solicited to look for students to participate in the focus group meetings or complete questionnaires.   The Committee also noted that support to senior-year students would be included as a focus area of the next cycle of Programme Reviews.

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